Guidelines for Making Senior Joint Appointments
Between Programs in the Division of University Studies and Departments

Joint appointments recognize the interdisciplinary scholarly and teaching activities of Colgate faculty, increase the visibility of interdisciplinary programs to both students and faculty, and provide continuity in supporting the curricular and co-curricular needs of interdisciplinary programs.

**Term of Appointments:** Formal joint appointments in interdisciplinary programs within the Division of University Studies are for renewable three year terms. Program directors automatically receive these joint appointments during their terms. When appropriate, the Dean, in consultation with the DAC, Department Chair, and Program Director, may make longer term appointments. Faculty members receiving these appointments hold the title of “Associate Professor of “Home Department” and “Interdisciplinary Program,” or Professor of “Home Department” and “Interdisciplinary Program.”

**Criteria for Joint Appointments:** Senior faculty members holding joint appointments should be actively engaged in the interdisciplinary program. Their commitment should include:

- Scholarship within the program’s topic area.
- Regular and sustained teaching in the program. Faculty holding joint appointments are expected to devote an agreed-upon portion of their teaching load (normally one-third) to courses in the program during the term of their appointment. This teaching commitment, which may include cross-listed courses as well as program-only courses, will be worked out with the department chair and program director.
- Participation in the programmatic and other service aspects of the interdisciplinary program, including student advising.

**Procedure for Making Appointments:** Either an interdisciplinary program director or an interested faculty member may initiate the discussion of a possible joint appointment. The success of joint appointments depends, however, on good communication between programs and departments. Therefore, the proposal for a joint appointment should be generated from discussions between the interested faculty member, his or her department chair, and the program director. Any proposal that would result in changes in a faculty member’s contribution to Core teaching should also be discussed with the University Professor for the relevant Core component. If an agreement is reached by this group, the proposal, which should include a description of the scholarly, teaching and service commitment to the program, should be submitted to the appropriate Division Directors (University Studies and the home division). They will present the proposal to the DAC, which will then make a recommendation to the Dean of the Faculty. Since these are senior appointments, only tenured, continuing faculty are eligible. For renewals, both past and projected contributions to the program, as well as how well the faculty member balances program contributions with departmental responsibilities and Core teaching will be considered.

**Support:** Because joint appointments may require that faculty members make additional efforts to become familiar with other disciplinary approaches, pedagogies, etc., the Director of the Division of University Studies will have a small pool of funds available to provide appropriate support to those holding joint appointments.

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