Memorandum
To: Members of the Faculty
From: Lyle Roelofs
Subject: Liberal Arts Core and Linked Courses Incentive Programs

Liberal Arts Core Incentive: Faculty members who teach a course for the first time in one of the four required components (100 level) or a core distinction course (300 level) of the Liberal Arts Core Curriculum may receive a $2,000 faculty development/research stipend beginning in or after the semester in which they first offer the course. This stipend will be awarded with the expectation that the course is offered by the faculty member periodically over the next five years. Thus, only tenured, tenure-stream and Category I faculty members are normally eligible for this incentive program. Also, a faculty member is eligible to receive an incentive award for only one course within a component (e.g., for developing one core cultures course but not for developing a second one); the incentive is for fostering the development of transferable pedagogical techniques and innovation, as well as for course content. Eligible faculty members will receive an additional $1,000 stipend for teaching the course a second time.

Linked Courses Incentive: Faculty members who, for the first time, link their courses will each receive a one time only $1,000 faculty development/research stipend beginning in or after the semester in which they offer the linked course. Like the core incentive, only tenured, tenure-stream and Category I faculty members are normally eligible for this incentive program. In addition, the pair of faculty linking their courses will receive $1,000 in program support.

These faculty grant incentives may be spent to support research and faculty development activities over a period of two budget years, while the faculty member is employed at Colgate. These discretionary funds may be combined with funds from other Colgate sources (e.g., the Research Council) and are subject to normal Colgate guidelines for expenditures e.g., per diem limitations and economy class air travel. With prior approval, these funds may be used toward purchases for other research or teaching equipment for Colgate offices and classrooms, but not for locations outside of Colgate. The funds may also be used to purchase computer equipment for your professional use. The computing equipment will belong to the college and must be Colgate standard equipment purchased through the college purchasing process. Please coordinate all computer purchases through ITS by contacting Ross Miller.