

Milhomme International Internships
2008 Program Information
Application Deadline: Thursday, March 13, 2008

The Milhomme International Internship program provides funding to Colgate students who wish to enhance their cultural competency and gain career experience by means of an internship outside of the United States. Recognizing the financial obstacles to going abroad, the Milhomme International Internship program will make five awards of up to \$5,000 each to support internship-related travel and living expenses.

Award recipients will be required to submit mid-term and final reports, conduct two informational interviews, and make an on-campus presentation about their experience. All awards are considered taxable income.

Eligible applicants must be:

- A first year, sophomore, or junior at Colgate University for the 2007-2008 academic year **and**
- A US national

The internship must:

- Provide practical, pre-professional experience, typically in a for-profit environment, outside of the US
- Be a minimum of 8 weeks duration
- Applicants must already have obtained an internship or be actively in the process of securing one when submitting an application. Proof of receipt of an internship must be received within two weeks of notification for awards made on a contingency basis
- Paid internships are not eligible, unless the amount paid is insufficient to cover living costs for the duration of the internship. Partial awards, to cover the difference between living costs and pay received for the internship, will be considered

Application Timeline for Summer 2008 Funding:

- applications available: Monday, December 10, 2007
- application deadline: Thursday, March 13, 2008
- decision and notification of full and contingency awards: Friday, March 27, 2008

Application requirements include:

- Completed Milhomme International Internship program application
- Updated résumé
- Two page, double-spaced proposal describing your secured/anticipated internship experience, your intended learning objectives for the internship, and how this experience fits with your career goals
- If you have already secured an internship, a letter from the company or organization offering you the internship and addressing your compensation
- If you have not yet secured an internship, a list of the organizations where you are pursuing an opportunity (see attached addendum)
- Budget proposal for internship-related expenses, including air and on-the-ground transportation to/from the internship site, living expenses, work-permit and work-related costs. Personal expenses, entertainment and personal travel are not eligible for support.

For examples of past Milhomme International Internship experiences, please see our website at:
http://offices.colgate.edu/career/Colgate%20Fellowships/colgate_fellowships.html.

For ideas or feedback on your internship proposal, please schedule an appointment to speak with
Barbara Roback, Associate Director, Center for Career Services, by calling 315-228-7380.

Milhomme International Internship Program
2008 Application
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Name _____

Class Year _____ Colgate ID # _____

Campus Address _____

Cell Phone _____ Phone _____ E-mail _____

Home Address _____

City/State/Zip _____

Major Concentration 1: _____ GPA: _____

Major Concentration 2: _____ GPA: _____

Minor: _____ GPA: _____

Cumulative GPA: _____

In addition to this application, you must submit:

- An updated résumé
- Two page, double-spaced proposal describing your secured/anticipated internship experience, your intended learning objectives for the internship, and an outline of how this internship fits within your current career goals
- If you have already secured an internship, a letter from the company or organization offering you the internship and addressing your compensation
- If you have not yet secured an internship, a list of the organizations where you are pursuing an opportunity (see attached addendum)
- Budget proposal for internship-related expenses, including air and on-the-ground transportation to/from the internship site, living expenses, work-permit and work-related costs. Personal expenses, entertainment and personal travel are not eligible for support.

Addendum for applicants still pursuing an internship

You must either have obtained or be actively in the process of securing an internship when submitting your application. If you have an internship, you must include with your application a letter from the company or organization offering you the internship and addressing your compensation. If you not yet secured an internship, you must provide a list of the organization(s) where you are pursuing an opportunity below.

Position Title: _____

Company/Organization: _____

Mailing Address: _____

Your contact: _____ Phone: _____

Title: _____ E-mail: _____

Position Title: _____

Company/Organization: _____

Mailing Address: _____

Your contact: _____ Phone: _____

Title: _____ E-mail: _____

Position Title: _____

Company/Organization: _____

Mailing Address: _____

Your contact: _____ Phone: _____

Title: _____ E-mail: _____

Position Title: _____

Company/Organization: _____

Mailing Address: _____

Your contact: _____ Phone: _____

Title: _____ E-mail: _____

Position Title: _____

Company/Organization: _____

Mailing Address: _____

Your contact: _____ Phone: _____

Title: _____ E-mail: _____